

The Unjha Education Board, Unjha

K.I. Patel Educational campus, Station Road, Unjha.

www.artscommercecollegeunjha.com

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year: 2010-11



Principal

Dr R G Rao

Coordinator of IQAC

Prof .Ms Manisha Shah

Submitted to:

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL,

Bangalore-560072

**Shree B.P.Brahmbhatt Arts &
M.H.Guru Commerce College
Unjha (N.G.) 384170**

Managed by

**The Unjha Education Board, Unjha
K.I. Patel Educational campus,
Station Road, Unjha.**

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The Annual Quality Assurance Report of the IQAC (AQACR)

Name of the Institution:

**Shree B. P. Brahmhatt Arts &
M. H. Guru Commerce College,
Unjha(N.GUJ) 384170**

www.artcommercecollegeunjha.com

Year of Report: 2010-11

We have great pleasure in submitting the Annual Quality Assurance Report of our institution for the academic year 2010-11. Our college, Shree B. P. Brahmhatt Arts and M. H. Guru Commerce College was assessed and accredited by the Peer Team in the year 9-10 March 2007 and secured B+ grade. We also submitted IQAC reports of the year 2007-08, 2008-09 and 2009-10 earlier in compliance to the condition applicable to the accredited college.

We have kept in mind the recommendations made by the Peer Team and tried our best to fulfill them during the current academic year 2010-11. We have taken enough measures for the quality enhancement and improvement of higher education imparted by our institution.

We have composed the IQAC under the inspiring chairmanship of our new Principal Dr. R.G. Rao. The followings are the office bearers of our IQAC:

- | | |
|------------------------------------|-----------------------|
| 1. Prin.Dr.R.G. Rao (Principal) | Chair Person |
| 2. Prof.Ms. Manisha Shah (English) | Coordinator |
| 3. Prof. I.K. Mansuri (English) | Assistant Coordinator |
| 4. Prof. G.T.Parsania (English) | Advisory Board |
| 5. Dr. A.S. Jadav (Gujarati) | Advisory Board |
| 6. Prof.T.F.Shah (English) | Advisory Board |
| 7. Prof. D.K. Patel (Accountancy) | Advisory Board |
| 8. Mr. Balchandbhai Patel | Local Advisory Board |
| 9. Mr. Jitendra Jain | Local Advisory Board |
| 10. Mr. Chimanbhai Patel | Local Advisory Board. |

PART – A

The plan of action chalked out by IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the year:

The first academic term started on 15th June 2010. In the very first week of the first term a general meeting was held. The various members of the different constituents of the institution were present at the meeting. The prominent members of the management, principle, teaching staff, non-teaching staff, and all the members of IQAC actively participated in this meeting.

In this meeting the management congratulated the members of the college for the excellent performance in the last academic year. The general topics discussed in the meeting were about the celebration of 'Platinum Jubilee' of Unjha Education Board and formation of new IQAC. The members of the management planned to celebrate 'Platinum Jubilee' on 7, 8 and 9 Jan 2011. In this meeting the management asked the members of the staff to make their active participation in this celebration. The management also decided to form a new IQAC and appointed Prof. Manisha Shah as the coordinator and Prof. I.K. Mansuri was assigned the responsibility of assistant coordinator. Two other members i.e. Prof. T.F. Shah and Prof. D.K. Patel were included in the advisory board of IQAC.

Principal, Dr Rakesh Rao held a general meeting on 26th June 2010 with all the staff of the college. The major issues of discussion during the meeting were that of quality education and discipline in the campus. All agreed unanimously to improve the quality of higher education and to take necessary steps to fulfill this aim. New rules and regulations regarding discipline were framed. 24 committees were formed to organize various

academic and extracurricular activities for the benefit of overall and all round personality development of the students.

The suggestions made by the Peer Team were discussed. All the members present, were asked to give their opinions and ways to follow the Peer Team recommendations. To enhance the quality of higher education and to develop all round personality of students following actions were decided.

Academic Actions

- Commencement of Remedial courses in English for the students of UG courses.
- Introduction of semester system at PG level as per the norms of H. N.G. University.
- Conducting seminars, workshops for students.
- Encouraging the teachers to pursue M Phil and Ph.D.
- Installation of LCD Projector in the assembly hall.
- Deputing the faculties to participate in State, National and International seminars and conferences.
- Launching and updating college website.
- Installation of the computer, with net connection, in the staff room.
- Arranging guest lectures for UG and PG students.
- Encouraging students to appear for SCOPE Examination.

Co-Curricular Activities

- Organizing Environmental Visits for the students of S.B.A. and S.B.Com.
- Conducting coaching classes for S.C/ S.T/ O.B.C. and Minority students.
- Conducting debate, quiz and essay competitions for UG and PG students.

- Organizing social responsibility activities, seminars, group discussions, and case studies for UG and PG students.
- Organizing annual day prize distribution function.
- Impetus to Sports, N S S and N C C
- Organizing various programs of encouraging students to develop their reading habit under 'Vanche Gujarat Abhiyan' of Govt. of Gujarat.

Extracurricular Activities

- Participating in University, State and National level athletic meets.
- Participating in University Youth Festival.
- Participating in 'Platinum Jubilee Celebration' of Unjha Education Board.
- Blood Donation Camp.
- Fresher's day celebration.
- Organizing N.S.S. camp.
- Conducting Cultural, Sports and Games competitions at college level for all students.
- Encouraging the N.C.C. cadets to take-up "B" & "C" certificate examination.
- Celebration of Hindi Day.
- Conducting various sports competitions of inter college.
- Celebrating Teachers' Day.
- Celebrating 'Guru Purnima'.
- Celebrating New Year.
- Arranging guest lectures on Career Counseling.
- Career Guidance & Placement Cell to be strengthened.

Outcome at the end of year 2010-11

The plan of action chalked out by the IQAC in the beginning of year aimed at the overall development of college. Ample thrust was given to the academic development of UG & PG courses. The activities of all the courses for the academic year 2010-11 were executed successfully. The above plan of action is achieved for higher academic excellence and the faculty members have made sincere efforts to achieve the goals of the institution.

The achievement of the academic results was quite satisfactory. The results from F.Y.BA/ B.Com to M.A./ M.Com were either equal or higher than those of university results. Most of the classes achieved above 70% results in the annual university exams.

The March- April academic result of the college is given below.

Name of the class	College result %	University result %	Number of first class.
F.Y.B.A.	86.48	71.52	50
S.Y.B.A.	78.55	73.98	08
T.Y.B.A.	86.67	91.57	12
F.Y.B.Com	57.40	57.25	04
S.Y.B.Com	81.37	83.87	02
T.Y.B.Com	68.97	77.61	08
M.A. Sem-I	78.20	84.99	-
M.A. Sem-II	97.50	97.41	-
M. A. Part-II	96.50	94.01	-
M.Com. Sem-1	25.00	48.00	-
M.Com. Sem-II	94.44	96.00	-
M.Com Part II	93.75	88.22	09

The above results show an increase in the quality of academic development. Besides many students were actively involved in co-curricular and extra-curricular activities of the institution.

The Unjha Education Board celebrated its Platinum Jubilee on 7, 8, &9th Jan 2011. In this grand celebration all the students and staff involved actively. More than 40 students of the college participated and exhibited their excellent skill in the Grand Cultural Programme of the celebration. This cultural programme was prepared by the students of all the four institutes run by the management and Prof. Manisha Shah and Prof. I. K. Mansuri coordinated this grand function successfully.

The college always provides excellent sport opportunities to the students who wish to avail the benefit of it. Under the guidance of Mr. B.M. Chaudhari, students made a noteworthy progress in the field of sports. The college secured university championship in many sport events. 33 students of our college sports team were selected as players of H. N. G. University Team for inter university competitions.

PART – B

Activities reflecting the goals and objectives of the institution:

All the activities of the college are focused towards fulfilling the institutional goals and objectives. Action plan of the college for 2010-11 and the extent of implementation is already mentioned in part – A.

Besides the information given in Part–A, college has conducted the following activities which reflect the goals and objectives of the institution.

Curricular Activities

- The college introduced the semester system at master degree programmes as per the norms of H.N. G. University.
- UGC sponsored remedial coaching classes for SC/ ST/ minority students were commenced.
- Guest lectures were organized on “Career Guidance” and “How to appear for GPSC and UPSC Examinations” for the students of the final year on 27-28 Dec 2010.
- A Workshop on dramatic art was organized on 27th march 2011.
- Prof. I. K.Mansuri’s proposal for minor research project on ‘Dalit Literature’ was approved by U.G.C.
- Book-Exhibition was organized in the college on 29th Oct 2010.
- The result of NCC ‘C’ certificate was 100% and that of ‘B’ certificate was also 100%.

Co-curricular Activities

The college has conducted various co-curricular activities during the year 2010-11.

- Additional unit of college N.S.S. was granted by H.N.G. University.
- College N.S.S. unit conducted a weekly camp at Tundav village. 74 students participated in this 'Swarnim Seva Camp'.
- All the newly admitted students were covered under Thalassemia Prevention Programme. Their blood samples were tested by Indian Red Cross society and students with the symptoms of minor or major Thalassemia were referred for further counseling.
- Three volunteers of college N.S.S. unit were selected for participating in inter college camp at Dhorda desert of Kutch district.
- The college hosted three university sports tournaments; Net Ball and Hand Ball and Volley Ball.
- The college won university championship in four sports tournaments: Net Ball (Girls), Body Building, Hand Ball and Soft Ball.
- College hosted West Zone Hand Ball Tournament on 27, 28, 29 March 2011.
- 33 students were selected in various sports teams of the university.
- Miss Payal Desai won second prize in debate competition in "University Youth Festival" held at Himatnagar on 4, 5, & 6 Nov 2010.
- Miss Pooja Barot won first prize in the elocution competition held at Mahila College, Unjha.
- Two students of college N.C.C. unit won gold and silver medal in rifle shooting and leadership at 7th Battalion camp held at Kadi.

Extra Curricular Activities conducted:

- "Freshers' Day" for first B.A. and B.Com. Students was organized on 28th June 2010.
- 'Blood Donation and Health checkup camp' was organized.

- NSS camp at Tundav village was organized.
- Celebration of Teachers' Day.
- A programme on Anti-raging was organized on 19th July 2010.
- 35 students appeared for SCOPE examination. All of them succeeded in passing A1 grade examination.
- 39 students participated in the cultural celebration of Platinum Jubilee of The Unjha Education Board.

2. New academic programmes initiated:

The college authority has no right to introduce new academic programmes without getting approval from the department of Higher Education, Gujarat Government and H.N.G.University, Patan.

3. Innovations in curricular design and transaction:

Being affiliated to H.N.G. university, Patan the college is bound to follow the curricular designed by the University Board. Some of our teachers are members of the Board of Studies.

College has introduced semester system at post graduate level as per the norms of H.N.G.University, Patan.

4. Inter-disciplinary programmes started:

No inter-disciplinary programme was started within the period of this report.

5. Examination reforms implemented:

Being an institution affiliated to the H.N.G. University, Patan the college has no power to implement any reform as far as the University Examinations are concerned.

The college organizes two internal tests as per university rules and regulations and one additional test for those who could not appear in the either tests. To carry out this task objectively and transparently, a committee has been formed. Prof. G.T. Parsania, Prof. R. B. Patel and Prof. P. B. Patel are assigned the task of conducting internal tests smoothly. The committee handles two internal tests with the help of all other members of teaching and non-teaching staff.

If any student is not satisfied with his/her result, he/she can apply for reassessment. The internal tests are conducted in time and on the basis of these tests internal marks data is sent to the University.

The college is also a center for University Examination from F.Y.B.A. to M.A., B.B.A. and B.Ed.

6. Candidates qualified: NET/ SLET/ GATE etc.:

The institution imparts education in Arts and Commerce mainly up to the Graduate and post graduate level. Therefore, our students appear in the NET/ SLET/ GATE etc. after leaving the institution and therefore there is no provision for our students to sit for the said examinations as long as they remain our regular students. However, a few of our ex-students have qualified in such examinations but the institution has no specific record.

7. Initiative towards faculty development programme:

I) Publication of Articles and Books:

1. Prof. G.T.Parsani's book entitled 'American Novelist' was published by Mark Publishers, Jaipur.
2. Prof. R. B. Patel's two books: 'Modern Accounting System' and 'Advance Accounting' were published by Mark Publishers, Jaipur.

3. Dr. A.S.Jadav's book entitled "Pushkar Chandarvakar ane Lok Sahitya" was published by Parshwa Publication, Ahmedabad. Gujarati Sahitya Academy provided the financial aid of Rs.10000/ for the publication of this book.

II) Participation in Refresher Course/ Workshop etc.

1. Prof. Manisha Shah (English) attended a weekly work shop on Translation at Academic Staff College, Ahmedabad from 21 to 28 Oct 2010.
2. Prof. D. K. Patel Prof. R. D. Shah participated in the National Workshop held at V. S. Law College, Unjha on 3rd Oct2010. participated in Refresher Course in Commerce at Academic Staff College, Ahmedabad from 22 Nov to 12 Dec 2010.
3. Prof. I. K. Mansuri (English) attended a workshop on 'Dalit Literature' at M. S. University, Baroda on 16-17 July 2010.
4. Prof. R. D. Shah (Political science) participated in the National Workshop held at V. S. Law College, Unjha on 3rd Oct2010. He also presented a paper on 'legal education in India'.
5. Prof. D. K. Patel(Accountancy) participated in the National Workshop held at V. S. Law College, Unjha on 3rd Oct2010. He also presented a paper on 'Degrees of Laws- A Golden Career' at the workshop.
6. Dr. D. B. Chaudhari (Hindi)also participated in the National Workshop held at V. S. Law College, Unjha on 3rd Oct2010.
7. Prof. I. K. Mansuri(English) attended a workshop on 'Regional Literary Historiographies of Western India' at Department of English, M. S. University, Baroda on 4-5 February 2011.
8. Prof. N.R.Prajapati(Economics) participated in the National Workshop held at V. S. Law College, Unjha on 3rd Oct2010. He also presented a paper on 'legal education and social transformation in economic aspects '.
9. Dr.J.B.Rathva (Sanskrit) participated in a two- day workshop on 'MMI Training Programme for Master Trainers' held at Kadi on 8-9 December,2010.

10. Prof. Sunitaben Patel (Accountancy) participated in the National Workshop held at V. S. Law College, Unjha on 3rd Oct 2010.

III) Paper Presentation.

1. Prof. G. T. Parsania (English) presented a paper on “E L T and Higher Education” at one day international seminar on “creating excellence for sustainable society “conducted by H .N. G. University, Patan on 14-15 May 2011 on the occasion of the silver jubilee of the university
2. Prof. R. B. Patel (Accountancy) presented a paper titled ‘Co-operative Accounting’ at One day State level seminar held at Chansama College on 5th Jan 2011.
3. Prof. R. B. Patel and Prof. D.K. Patel both jointly presented a paper on ‘Global Scenario of Business ethics and Corporate Governance’ at an Inter National Seminar held at School of Commerce, Ahmedabad on 12-13 Feb 2011.
4. Dr. D. B. Chaudhari (Hindi) presented a paper titled ‘ Sanchar Kranti ke badlte paridrashya me durdarshan me Hindi bhasha ka prayog’ at the National Seminar held at the department of Hindi, S. P. University, Vidhyanagar on 27-28 Dec 2010.
5. Dr. D. B. Chaudhari (Hindi) also presented a paper on ‘Adivasi jivan aur samaj ki antarang’ at the national seminar held at Jodhpur.
6. Prof. N.R. Prajapati (Economics) presented a paper on ‘ Today’s Education system and values’ at the state level seminar on ‘Value Education in higher Education’ held at Patan on 27th February, 2011.
7. Prof. D.K. Patel (Accountancy) presented a paper titled ‘Emerging changes in Accountancy and commerce’ at One day State level seminar held at Chansama College on 5th Jan 2011.
8. Prof. T.F. Shah (English) presented a paper titled ‘Government Initiatives and linguistic changes’ at National conference on ‘Multi dimensional development in Gujarat’ held at Rajkot on 13th March 2011.

IV) Participation in Seminar/ conferences.

1. Prin. Dr. R. G. Rao (English) participated in the Twelfth National Conference of association of Indian College Principals held at Sri Jayachamarajendra College of Engineering Mysore on 22,23,24 April, 2011.
2. Prof. I. K. Mansuri(English) participated in a Symposium on ‘Translating Gujarati Dalit Writing’ at M. S. University, Baroda on 18-19 March 2011.
3. Dr. J.B.Rathva (Sanskrit) participated in Tattvabodh Lecture jointly organized by National Mission for Manuscript, New Delhi and Sanskrit Seva Samiti, Ahmedabad and held at H.N.G.University, Patan on 29 March 2011.
4. Prof. A. C. Tadvi (Psychology) participated in a one day seminar on “Women Empowerment” held by H. N. G. University, Patan on 7th March 2011.
5. Prof. A. C. Tadvi (Psychology) also participated in a seminar on “Rehabilitation Psychology – A Commitment Society” held at School of Psychology, Gujarat University, Ahmedabad on 26-27 March 2011.

8. Total number of seminars / workshops conducted: 2

Department of English of the college has sent a proposal to UGC for conducting one National Seminar on Dalit Literature.

Our college conducted 1 workshop on the dramatic art on 29th March 2011. More than 16 students participated in this workshop. Mr. Ashish Thakar from Palanpur trained our students for dramatic performance.

Another workshop on preparing for competitive examination was conducted on 27- 28th December 2010. All the students of the final year participated in this seminar. Dr Rakesh Joshi from Satalasana College guided our students on how to prepare for competitive examinations and how to face an interview on 27th December. On 28th December Dr. K. C. Barot from L. D.

Arts College and Prof. G. S. Rao, Ex-principal of Gujarat College shared their ideas about excellent career in current time.

9. Research projects:

Newly implemented:

A research proposal of Prof I.K. Mansuri, Dept. of English for financial assistance under UGC scheme of Research Project during 11th plan period on “Influence of Mahatma Gandhi and Dr. B.R.Ambedkar on Gujarati Dalit Poetry was sanctioned by UGC. He was granted financial aid of Rs 60,000 for this project.

Completed:

Dr. A. S. Jadav of Gujarati department has been working on his minor research project on “Published Tribal Folk Literature of North Gujarat”. His project was sanctioned by UGC last year. He has submitted two chapters of the project and has sent his report to UGC.

10. Patents generated, if any:

Ours is an arts and commerce college hence scientific research is not a part of our curriculum.

11. New collaborative research programmes:

The institution has not collaborated with any external agency for research programme.

12. Research grants received from various agencies:

Prof. I. K. Mansuri English department has received a UGC grant of Rs. 60,000/- for Minor Research Project.

13. Details of research scholars:

Since the students of our college mainly undergo undergraduate and post graduate studies as per the syllabus of the H. North Gujarat University of Patan, there is really no provision for having research scholars, although some of our teachers are able to guide scholars in their research work.

Our principal Dr. Rakesh Rao has been awarded the guide ship from Hemchandracharya North Gujarat University, Patan. He is thus a recognized guide for Ph.D. scholar of the university. Five students have been registered under him.

Dr.D.B.Chaudhari and Dr. L. K. Swami; both of Hindi department are recognized M.Phil. guides of the university.

Prof. N.R. Prajapati of Economics department is a research scholar of H.N.G. University. He is pursuing his Ph.D. research under the guidance of Dr. C. D. Modi. His area of research is Co-operative Banking.

Prof. I.K.Mansuri of English department is a research scholar of M.S. University. He is pursuing his Ph.D. research under the guidance of Dr. Deeptha Achar. His area of research is Dalit Literature.

14. Citation index of faculty members and impact factor:

Nil

15. Honors/ Awards to the faculty:

Our principal Dr. Rakesh Rao has been awarded the Ph.D. guide ship from Hemchandracharya North Gujarat University, Patan.

Prof .G. T. Parsania (English) and Prof. R .B. Patel(Accountancy) worked as subject experts panel members of H. N. G. University at the interviews held by Government Of Gujarat for college teachers on 9th September 2010.

Dr. D.B. Chaudhari (Hindi) delivered a live speech on ‘Anchalik Upnaysa aur Faninshwarnath Renu’ on 23rd December 2010 on DTH Educational channel BISAG, Gandhinagar. His speech was broadcasted in all colleges of Gujarat on 23 December 2011 from 9.30 a.m. to 10.30 a.m. He delivered another speech on ‘ Kavi Nagarjun’ on 17th March 2011. This speech was also live broadcasted in all colleges from 9.30 a.m. to 10.30a.m.

16. Internal resources generated:

Ours is a grant- in aid institution. The institute receives regular grants from Government of Gujarat, Gandhinagar and U G C. For financial purpose the college doesn't depend on any internal resource.

17. Details of departments getting SAP, COSIST (ASSIST)/ DST.FIST, etc. assistance/ recognition:

No department received such assistance or recognition.

18. Community services:

Community services rendered by our college are mostly done under the supervision of the NSS and NCC Units. Here is a brief account of the activities of the NSS and NCC units during the session 2010 – 2011:

Both units participated in the celebration of Independence Day and Republic Day and arranged a grand parade.

Our NSS and NCC units organized programme such as: tree plantation, Blood donation and book exhibition.

Our NCC cadets participated in 7Gujarat, Mehsana camp held at Ratanpur on 10-19 November 2010. Our cadet Sekh Abdul won Gold medal in Quiz and Bronze medal in Debate competition held at the camp. Another cadet Brahman Lalabhai also won Gold medals in Quiz and Debate. Vyas Gopal and Chaudhari Prakash won Gold medal in Volley Ball .

Our college organized a grand rally for reading awareness in our town on 20th Dec 2010. In this rally other educational institutes of our town also participated.

The college NSS unit organized a seven day “ Swarnim Gujarat Gram Safai and Arogya Camp” at Tundav village situated 17 kilometer away from Unjha from 24th December to 30th December 2010. 74 volunteers of college NSS units participated in this camp. Many imminent citizens of Unjha town were present at the inaugural function. The NSS unit organized many community beneficial programmes during the camp. NSS programme Officer Prof. N. R. Prajapati and Prof. T. F. Shah conducted all these programme successfully.

During this camp following programmes were conducted;

- Anti-superstition drive
- A diagnosis camp for animals
- AIDS awareness programme.
- Cleanliness drive.
- Children activities.
- Blood donation camp.
- Blood group checking camp.
- Eye checking camp.

- Yoga and pranayam programme.
- Organic agriculture guidance
- Cultural programme and lectures.

The students had a live firsthand experience of village culture and its way of life during the week. This rural contact and staying with villagers will go a long way in broadening their outlook and understanding real culture of India.

19. Teachers and officers newly recruited:

All the recruitments are made by the Government of Gujarat. There is a shortage of teaching and non teaching staff. The management has continued the services of the following teaching and non-teaching staff members in the current year also. Their remuneration package is borne by the management.

Teaching Staff:

Ms. Binal Patel (Business Law)

Mr. Upesh Modi (Economics)

Ms. Dharati Jain(Economics)

Shri Renukaben Rajput (Gujarati)

Non- Teaching Staff:

Mr. I B Patel (Retired Accountant)

Mr. Pankaj J. Patel

Ms. Neha S. Jani

Ms. Savitaben Patel(Retired library clerk)

20. Teaching - Non-teaching staff ratio:

18:11

21. Improvements in the library services:

Library is the soul of an academic institution. It plays a pivotal role in dissemination of knowledge. Our library always continues to add new books and other useful reading materials every year. We have introduced the following services this year.

Open access method.

Recording the articles regarding syllabus.

Displaying syllabus oriented articles.

Vocational guidance.

We issue two books to each student. The library is open from 7:30 a.m. to 12:30 p.m. The library also caters to the needs of the poor students. We have provided the facility of book bank service to our students. Every year many students are provided textbooks from the book bank. The figures of books provided from the book bank are as under:

Class	Boys	Girls	Total
All Under Graduate classes from F Y to T.Y Arts & Commerce	93	63	156

Books issued from the general library:

	Boys	Girls	Total
Students	1486	1206	2692
Staff	948	-	948

Visitor's Record: Students and Staff

Students	Staff and Others	Total
4000	322	4322

22. New books/ journals subscribed and their cost:

Our library always continues to add new books and other useful reading materials every year.

During 2010-2011 our library added additional books as shown in the below table:

Year	General Library Books	Total Cost	U G C Books	Total Cost	Book Bank Books	Total Cost
2010-11	132	Rs. 29,408/-	313	Rs. 2,45,850/-	140	Rs. 20,143/-

Thus our library added **585** new books at the cost of **Rs.2,95,401/-**

The college subscribes 40 magazines and journals. Out of these 40 following 7 journals were added in the current academic year.

No	Title of the journal	Subscription
1.	Pratiyogita Darpan	Rs.495
2.	The Quest	Rs.400
3.	Marketing Master Mind	Rs. 90
4.	Success Mirror	Rs. 30
5.	Business Economy	Rs. 20
6.	Business World	Rs. 15
7.	Competition Affairs	Rs.50

Our library also organized the following encouraging activities in order to boost the reading habits of the students.

- Book Exhibition.
- During the book rally organized under ‘Vanche Gujarat’ programme of Gujarat Government 128 books were issued from the library.
- On 30th October 2010, for ‘Ek Sathe Vanche Gujarat’ programme more than 200 books were issued from the library.

23. Courses in which students’ assessment of teachers is introduced and the action taken on student feedback:

Any specific class wise assessment of teachers is not introduced, but students are free to express their grievances and their suggestions on teachers in the suggestion box.

24. Unit cost of education:

Total expenditure/number of students

Rs.2,06,23,456 / 1360

= Rs. 15,160.30/-

25. Computerization of administration and the process of admissions, examination results and issue of certificates:

The office administration and admission process is almost computerized. All the chief tasks i.e. admission process, internal mark sheets, issuing of certificates are being done with the help of computers.

In library also, the process of computerization is about to get over. All the books of general library and UGC department are registered in SOUL software in the library.

26. Increase of infrastructural facilities:

The college purchased following IT gadgets this year.

No.	Name of the gadget	Amount Rs.
1	CC T V Camera	87275.00
2	L C D monitor	22900.00
3	Key-board, mouse, pen drive etc.	1300.00
4	Weight machine	8750.00
5	Computer -03	83800.00
6	Printer , Scanner, Copier & Fax	15900.00
7	Lap top, Printer & pen drive	48500.00
8	Handy- cam	21690.00
9	L C D Projector	46620.00
10	L C D T.V.	33900.00
11	Internet booster	1450.00
12	Visualizer	136500.00
	Total	508585.00

27. Technology upgradation:

- The college launched its website www.artskommercecollegeunjha.com last year. The website was updated with the latest news and activities of the current year.
- English Language Lab was established in the college in the year 2008-09. This year 24 students have been registered for its course. The lab contains useful IT gadgets like computers, language teaching software, web cameras, head phones, etc.
- This year the college installed 9 C C T V cameras in college campus, assembly hall, parking and all the lobbies of the college building.
- The college installed an LCD projector with visualizer in the assembly hall.
- The college also added one LCD TV in one room of the college. Gujarat Government's DTH channel BISAG, where the educational program for college students are being broadcasted is made available to the students in this room.

28. Computer and internet access and training to teachers and students:

This year one computer with net connection was installed in the staff common room, where all teachers can have easy access to computers.

Besides we have computer in the library. Students can use this computer facility to find out the book of their choice. The internet facility is also available in the office and E L L. the students learning language skill can avail this facility easily. Thus the students have easy access to 24 computers, which are kept in the language lab.

Teachers of the college can use computers and internet in the administrative office, staff common room and in the Principal's office.

29. Financial aid to students:

Ours is a grant-in-aid institution. The Government of Gujarat provides various scholarships to the students of weaker section. The various categories of backward students such as ST,SC and OBC are provided financial help as per the rules and norms of Gujarat Government. All the girl students have substantial cut in their tuition fees.

30. Activities and support from the Alumni Association:

The Alumni Association did not meet this year and no activity was done on its behalf.

31. Activities and support from the Parent-Teacher Association:

The Parent-Teacher Association did not meet this year.

32. Health services:

All the newly admitted students were covered under Thalassemia Prevention Programme on 27th oct2010. Their blood samples were tested by Indian Red Cross society and students with the symptoms of minor or major Thalassemia were referred for further counseling.

A Blood Donation Camp was organized by college NSS unit on 26th December 2010 at Tundav village. In this camp 30 bottles of blood were collected and sent to the blood bank.

A blood group check up camp was also organized by the NSS unit at Tundav village on 26th December 2010. 350 people were benefited by this camp.

First Aid Facility of the college was also modernized. New medicines and first aid equipments were added. The students frequently take the benefit of this first aid box.

33. Performance in sports activities:

Our college always encourages the students to participate in various sports activities. Such sports activities help them to keep themselves physically fit at the same it also enables them to take sports as a career. Similar to the educational field, in this way the students can also achieve success in life and bring pride to the college in particular and the nation as a whole

Department of Physical Education has achieved unprecedented excellence in the field of sports and games under the inspiring guidance of Prof. B.M.Chaudhari, the physical director of our institution. Various teams of our college participated in different tournaments of inter-college. Some of our teams won university championship. . Here is a list of sports activities and record of achievements of our college.

- Net Ball Team (Boys) was qualified as runner up in the inter college tournament of the university held at our college ground 26-27 August 2010. Four boys of our team were selected as the players of the university team to participate in the inter university tournament held at Chandigarh on 30 September 2010.

- Net Ball Team (Girls) won championship in the inter college tournament of the university held at our college ground 27-28 August 2010. Five girls of our team were selected as the players of the university team to participate in the inter university tournament held at Chandigarh on 25 September 2010.

- Our college won championship in Body Building Competition in the inter university Weight Lifting- Body Building held at Talod college on 17 September 2010. This was 4th constant championship of our college. Our college was qualified runners up in Power Lifting.
- One student of our college, Patel Atri Kanubhai of T.Y.B.Com. won the title- Mr.University. Dave Dushyant stood second in Power Lifting. Both these boys were selected for All India University Tournaments.
- Our college Hand Ball (Boys) team won the 22nd constant championship in the inter college university Hand Ball Tournament held on our college ground from 27 September 2010 to 29 September 2010. Six boys of our college team were selected to participate in the inter university tournament at Naded. Our college retained championship in Hand Ball game 22nd times constantly. It is a university record.
- Our college Soft Ball team (Boys) won championship in the inter college university tournament held at Modasa on 29th October 2010. Four players of our college team were selected to participate in the inter university tournament held at Nagarjun on 19th January 2011.
- Ball Badminton Team (Girls) was qualified as runners up in the inter college tournament of the university. Three participants of our team were selected to participate in the inter university tournament.
- Archery (Girls) Team was declared runners up in the inter college tournament of the university held at Kadi . Two participants of our team were selected to participate in the inter university tournament at Kurushetra.

- In Judo Competition our college Judo Team (Boys) was qualified runners up in the inter college tournament of the university held at Patan. One participant of our team were selected to participate in the inter university tournament.
- Table Tennis (Boys) team of our college stood on the third position in the inter college tournament of the university held at Modasa on 3-4 August 2010. One participant of our team were selected to participate in the inter university tournament at Sagar.
- Wrestling (Boys) team secured third position in the inter college tournament of the university held at Patan. One participant of our team were selected to participate in the inter university tournament.
- In the University Athletic Meet 2010-2011 held at Patan our student Chaudhari Nilesh won Gold medal in 800 mt. running competition .He also won Silver medal in 400mt. running competition .
- The State Government organized a grand Chess Tournament under the celebration of 'Swarnim Gujarat'. This event is recorded in the 'Genies Book of World Record' for having the highest number of players playing chess at a time. In this event 45 students of our college participated.

The following is a list of the students who participated in the All India Inter University Tournament as the representative of H. N. G. University during the 2010-11.

No	Name of the student	Name of the Sport	Place	Held on
1	Chaudhari Deepti. G.	Archery	Kurukhretre	29 th January 2011.
2	Patel Reema M.	Archery	Kurukhretre	29 th January 2011.
3	Patel Raj	Hand Ball	Naded	20 th January 2011
4	Patel Neel	Hand Ball	Naded	20 th January 2011
5	Patel Brijesh.	Hand Ball	Naded	20 th January 2011
6	Dave Dushyant	Hand Ball	Naded	20 th January 2011
7	Patel Dixit	Hand Ball	Naded	20 th January 2011
8	Patel Dhruv	Hand Ball	Naded	20 th January 2011
9	Chaudhri Prakash P.	Soft Ball	Nagarjun	19 th January 2011
10	Patel Jack P.	Soft Ball	Nagarjun	19 th January 2011
11	Modh Milan M.	Soft Ball	Nagarjun	19 th January 2011
12	Suthar Ronak	Table Tennis	Sagar	10 th January 2011
13	Chaudhari Nilesh	Athletics	Nagarjun	30 th December 2010
14	Patel Atri	Body Building	Kannur	11 th November 2010
15	Dave Dushyant	Body Building	Kannur	11 th November 2010
16	Barot Suraj P	Wrestling	Jaipur	28 th October 2010
17	Chaudhari Alpa	Cricket	Gwalior	28 th October 2010

18	Chaudhari Deepti	Net Ball	Chandigarh	25 th September 2010
19	Patel Reema	Net Ball	Chandigarh	25 th September 2010
20	Chaudhari Nayana	Net Ball	Chandigarh	25 th September 2010
21	Chaudhari Hansa	Net Ball	Chandigarh	25 th September 2010
22	Chaudhari Neha	Net Ball	Chandigarh	25 th September 2010
23	Vaghela Dilip	Net Ball	Chandigarh	30 th September 2010
24	Barot Suraj	Net Ball	Chandigarh	30 th September 2010
25	Panchotiya Jarvish	Net Ball	Chandigarh	30 th September 2010
26	Chaudhari Ganesh	Net Ball	Chandigarh	30 th September 2010
27	Chaudhari Jayshree	Ball Badminton	-	
28	Patel Jigi	Ball Badminton	-	
29	Chaudhari Sanjay	Ball Badminton	-	
30	Chaudhari Arvind	Volley ball	Jaipur	17 th January, 2011
31	Prajapati Hitesh B.	Volley ball	Jaipur	17 th January, 2011
32	Chaudhari Vishal	Volley ball	Jaipur	17 th January, 2011
33	Barot Suraj	Judo		

Our college has organized several university and state level sport coaching camps at our college campus. The list of such camps is given below;

University Camps:

- 1.Boys (Hand Ball)
2. Girls (Hand Ball)
3. Boys (Volley Ball)
4. Boys (Net Ball)
- 5.Girls (Net Ball)

State level camps:

- 1.Sr. Boys (Net Ball)
2. Sr. Girls(Net Ball)
3. Jr. Boys (Net Ball)

34. Incentives to outstanding sportspersons:

The players of all teams are given game uniform and the players of champion team are given tracksuit as an encouragement. The good players are given priority in the admission.

The honorable members of the management, Principal and all the staff members honors them at general assembly in the college assembly hall with bouquet. The students who have good sport performance to their credit are also given prizes. This year 33 players who participated in inter university tournaments were given track suit worth Rs.625.

35. Student achievements and awards:

There are a number of prizes and awards donated by various citizens, Education Board, Charitable Trust etc. Every year our college distributes 18 medals to those students who have achieved academic excellences in their annual examination. These prizes and medals are given to the students who achieve ranks. These prizes boost the enthusiasm and spirit of the students. These medals and prizes are given to the meritorious students. Moreover the first three toppers of every class from F.Y. B.A./ B.Com. to M.A./M.Com.

The institution also rewards the students for their achievement and participation in other co curricular and extracurricular activities by honoring them with prizes. Thus the students who have made their excellent performance in sports, cultural activities, N.S.S. and N.C.C. are given prizes.

36. Activities of the Guidance and Counseling unit

The counseling cell of the college tries to help and guide the students in seeking jobs and making bright career. The college counseling cell also tries to bring to the notice of the students the advertisements for recruitment by displaying the advertisements cuttings on the notice board.

This year the guidance and counseling cell organized a workshop on preparing for competitive examination on 27- 28th December 2010. All the students of the final year participated in this seminar. Dr Rakesh Joshi from Satalasana College guided our students on how to prepare for competitive examinations and how to face an interview on 27th December. On 28th December Dr. K. C. Barot from L. D. Arts college and Prof. G. S. Rao, Ex-principal of Gujarat College shared their ideas about excellent career in current time.

37. Placement services provided to the students:

Our college helps the students in finding jobs whenever suitable opportunity arises. This year the institute sent 24 students at the interview organized by Kotak Mahindra, Ahmedabad. 4 students were selected. The college also guided the students how to face an interview through practical demonstration.

38. Development programmes for the non-teaching staff:

Nil.

39. Healthy practices of the institution:

The college made a note worthy progress in the field of sports under the inspiring guidance of our Director of Physical Education Mr. B.M. Chaudhary. The college has successfully reached peaks of excellence in various sports at University and national level. Every year more than thirty players of our college are selected for the university team and thus they represent our university in National level tournament.

We have a large play ground in our campus which enables our students to have ample practice for out-door sports. Besides we have a fully equipped gymnasium and a tennis court. Such facilities provide our students an excellent opportunity to perform well in in-door sports also. Thus the institute facilitate the students for over all development of personality by providing all possible sport facilities.

As a result of all these our college always shows excellent performance in almost all university tournaments. Our championship in Hand Ball is unbeatable. Our college has made an unbreakable record by achieving the university championship for constant 22 years. In the tournament of Soft Ball also the college possess the record of winning the championship for 14

years. Every year the college teams win championship in minimum 4 to 5 sports tournaments of university level.

The college has secured a remarkable position in sports at university level. In the general sports championship of university our college possesses the second rank. Our college management, the principal, and staff always encourage sport activities in our campus. We often host university tournaments at our campus. Recently the college hosted West Zone Hand Ball Tournament.

40. Linkage developed with National/ International, academic/ research bodies:

Nil

41. Any other relevant information the institution wishes to add:

- Our college has been sanctioned the grant of Rs.64 Lac from UGC under XI Plan. This grant comprises 18 Lac as development grant and 46 lacs as merged grant in the XI plan.
- The college hosted West Zone Hand Ball Tournament at its campus on 27, 28, 29 March 2011. In this tournament teams of seven states i.e. Gujarat, Maharashtra, Goa, Uttaranchal, Madhya Pradesh, Chhattisgarh and Rajasthan participated. Our physical director Prof. B. M. Chaudhari and his team coordinated this event.

PART C

Details of plans of the institution for the next year:

The different constituents of the institution – Management, Principal and Staff- have resolved to implement the following points from the next academic year 2011-12.

- Introduction of Remedial Courses for SC/ ST/ Minority Community students.
- To prepare a fully equipped multimedia room.
- To organize state level seminars.
- Endeavour to achieve all round excellence in academic, sports and other activities.
- Arranging various programmes to instill a strong sense of sound knowledge along with social obligation among the students

Name and signature of
the chairperson

(Prin.Dr.R.G. Rao)

Name and signature of
the coordinator

(Prof. Ms Manisha Shah)